

Student Name: _____ UID: _____ Term: _____

**Residency Reclassification Checklist for Military Members/Spouses/Dependents
Active Member of the U.S. Armed Forces and/or Spouse/Dependents of Such a Person**

Check the category that is applicable to you and provide the listed documentation:

___ I am a full-time active duty member stationed in Maryland

___ Copy of your most recent orders

___ I am a full-time active duty member who has declared Maryland as my home of residency

___ Copy of your most recent orders

___ Copy of Comptroller's certified Maryland tax returns

(<http://registrar.umd.edu/Residency/mdtaxreturns.html>)

___ I am a full-time active duty member who resides in Maryland

___ Copy of your most recent orders

___ Copy of deed, lease agreement, or verification of MD address listed on your student account

If the deed or lease is not in your name, please provide:

___ A signed, notarized letter from the deed or lease holder verifying that you reside at the address. The letter must be dated and include the address of the residence and time period you have lived at that residence.

___ I am the child of an active duty member stationed in Maryland

___ Copy of your guardian's most recent orders

___ Copy of your guardian's most recent state* tax returns (federal tax returns if guardian's did not file a state tax return)

(*Maryland returns require Maryland Comptroller's Certification:

<http://registrar.umd.edu/Residency/mdtaxreturns.html>)

___ Copy of your birth certificate/adoption papers

___ I am the child of an active duty member who has declared Maryland as home of residency

___ Copy of your guardian's most recent orders

___ Copy of your guardian's most recent Comptroller's certified Maryland tax returns (<http://registrar.umd.edu/Residency/mdtaxreturns.html>)

___ Copy of your birth certificate or adoption papers

___ I am the child of an active duty member who resides in Maryland

___ Copy of your guardian's most recent orders

___ Copy of your guardian's deed, lease agreement, or verification of MD address listed on your student account

If the deed or lease is not in your guardian's name, please provide:

___ A signed, notarized letter from the deed or lease holder verifying that you and the active duty member reside at the address. The letter must be dated and include the address of the residence and time period you/your guardian have lived at that residence.

___ Copy of active duty member's most recent state* tax returns (federal tax returns if guardian's did not file a state tax return)

(*Maryland returns require Maryland Comptroller's Certification:

<http://registrar.umd.edu/Residency/mdtaxreturns.html>)

___ Copy of your birth certificate or adoption papers

I am the spouse of an active duty member stationed in Maryland

- Copy of your spouse's most recent orders
- Copy of your marriage certificate

I am the spouse of an active duty member who has declared Maryland as home of residency

- Copy of your spouse's most recent orders
- Copy of your marriage certificate
- Copy of your spouse's most recent Comptroller's certified Maryland tax returns (<http://registrar.umd.edu/Residency/mdtaxreturns.html>)

I am the spouse of an active duty member who resides in Maryland

- Copy of your spouse's most recent orders
- Copy of your marriage certificate
- Copy of your deed, lease agreement or verification of MD address listed on your student account

If the deed or lease is not in your name, please provide:

- A signed, notarized letter from the deed or lease holder verifying that you and the active duty member reside at the address. The letter must be dated and include the address of the residence and time period that you and your spouse have lived at the residence.

Veteran of the U.S. Armed Forces

I am a veteran of the United States Armed Forces residing in Maryland

- Copy of DD214
- Copy of your deed, lease or verification of MD address for student account

If the deed or lease is not in your name, please provide:

- A signed, notarized letter from the deed or lease holder verifying that you reside at the address. The letter must be dated and include the address of the residence and time period that you have lived at the residence.

If you have a discharge category other than "Honorable," please provide:

- Copy of DD214
- Copy of your Certificate of Eligibility
- Copy of your deed, lease, or verification of MD address for student account

If the deed or lease is not in your name, please provide:

- A signed, notarized letter from the deed or lease holder verifying that you reside at the address. The letter must be dated and include the address of the residence and time period that you have lived at the residence.

Spouse/Child of a Veteran of the U.S. Armed Forces

I am the spouse or child of a veteran of the United States Armed Forces using educational benefits under the Post-9/11 GI Bill (38 U.S.C. § 3311(b)(9) or 3319) and living in Maryland.

- Copy of the veteran's DD214 or most recent orders
- Copy of your Certificate of Eligibility
- Copy of your deed, lease agreement, or verification of MD address listed on student account

If the deed or lease is not in your name, please provide:

- A signed, notarized letter from the deed or lease holder verifying that you and the active duty member reside at the address. The letter must be dated and include the address of the residence and time period that you and the active duty member have lived at the residence.

Maryland National Guard

__ I am eligible for in-state status considerations under the Maryland National Guard Nonresident Tuition Exemption. I am eligible because I joined or subsequently served to (1) provide a critical military occupational skill or (2) am a member of the Air Force critical specialty code. I understand that I must provide documentation from my company Commander for consideration.

__Copy of your most recent orders or State Tuition Waiver Letter